

## **ANNOUNCEMENT**

August 19, 2013

The Mayor and City Council are accepting letters of interest and resumes for one vacant Board of Appeals full member position. The incumbent Board Member whose term is expiring has requested reappointment.

The Board of Appeals consists of five (5) members and one (1) alternate. The Board is a quasi-judicial committee that hears and decides special exceptions and authorizes variances from the strict application of the terms or requirements of the City's Zoning Ordinance. Additionally, the Board conducts administrative reviews of any final order, requirement, decision or determination made by any administrative official or department of the City government (as allowed by the City Code) or the Planning Commission or the Historic District Commission.

Resumes and letters of interest should be submitted by Monday, August 26, 2013 via U.S. Mail to: Mayor and City Council, 31 South Summit Avenue, Gaithersburg, Maryland 20877, or sent via email to: [cityhall@gaithersburgmd.gov](mailto:cityhall@gaithersburgmd.gov). For more information contact Planner Caroline Seiden at 301-258-6330.